

# GAP COVERAGE – LOSS REPORT FORM

The loss must be a total loss to be eligible under GAP coverage.

**Claims must be submitted within 30 days of receipt of the Primary Carrier settlement or 30 days from date of repossession, whichever is later.**

Insured Lender: \_\_\_\_\_

**Loss Report Date to ESA:** \_\_\_\_\_

Borrower Name: \_\_\_\_\_

Lender Rep Filing Claim: \_\_\_\_\_

Acct # / Loan Number: \_\_\_\_\_

Lender Phone # & Ext.: \_\_\_\_\_

**Date of Loan:** \_\_\_\_\_

**Cause of Loss: (please check)**

Collision

Comprehensive

Theft

\*\*If Theft, please provide police report with claim.

Year, Make, Model: \_\_\_\_\_

Vehicle ID # (VIN): \_\_\_\_\_

**Date of Loss:** \_\_\_\_\_

(Date of Accident or Theft)

Primary Insurance Co.: \_\_\_\_\_

Phone #: \_\_\_\_\_

Contact: \_\_\_\_\_

Claim #: \_\_\_\_\_

**Attach ALL OF THE FOLLOWING REQUIRED documentation:**

- Copy of GAP contract waiver
- Copy of Original Loan Agreement with Disclosure Statement
- Complete Payment History Record showing loan inception through primary insurance settlement posting
- Copy of Retail Buyer's Order, Purchase Order, or Bill of Sale - OR - If a Refinance, then copy of JD Power used to assess value of vehicle
- Copy of Title (original or electronic)
- Primary Insurance Settlement docs – Must have all 3 items: Copy of Settlement Check, Settlement Calculation Breakdown, and Total Loss Evaluation Report
- Copy of Warranty Contract (if applicable) and any refund amount
- Any other Refundable Items (if applicable)
- Replacement Vehicle Benefit documentation (if applicable) – Must have all 3 items:
  1. Copy of New Purchase Order or Bill of Sale
  2. Copy of New Security Agreement
  3. Copy of Check to dealer OR Verification of ACH paid to dealer OR New Pay History showing funding on system

**E-mail claim information to**

gapclaims@evans-simpson.com

Or fax claim information to

Evans, Simpson & Associates at  
770-982-1418

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**DO NOT FILL OUT BELOW THIS LINE – The following section will be completed by Evans, Simpson & Associates:**

GAP Policy Number: \_\_\_\_\_

Current Loan Balance as of Date of Last Payment: \$ \_\_\_\_\_

**Less** Unearned Interest or **Plus** Accrued Interest: \$ \_\_\_\_\_

**Less** Primary Insurance Adjustments or Deductions: \$ \_\_\_\_\_

**Less** Late Fees, Finance Charges: \$ \_\_\_\_\_

**Less** Unearned Insurance Premium & Warranty Fees: \$ \_\_\_\_\_

**Equals Estimated Net Payoff:** \$ \_\_\_\_\_

**Less** Amount Paid by Borrower's Primary Insurance: \$ \_\_\_\_\_

**Equals Estimated GAP Claim:** \$ \_\_\_\_\_